



Victoria Daly
REGIONAL COUNCIL

MINUTES

ORDINARY MEETING OF COUNCIL

TUESDAY, 22 FEBRUARY 2022

09:00AM

REGIONAL OFFICE - 29 CRAWFORD STREET, KATHERINE

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Russell Anderson
Chief Executive Officer

MINUTES

ORDINARY MEETING OF COUNCIL

TUESDAY, 22 FEBRUARY 2022

09:00AM

REGIONAL OFFICE - 29 CRAWFORD STREET, KATHERINE

MEETING OPENED

The meeting opened the time being 09:04 am

PERSONS PRESENT

ELECTED MEMBERS PRESENT

| | |
|---------------|------------------|
| Mayor (Chair) | Brian Pedwell |
| Deputy Mayor | Shirley Garlett |
| Councillor | Georgina Macleod |
| Councillor | Yvette Williams |
| Councillor | Andrew McTaggart |

STAFF PRESENT

| | |
|--------------------------------|------------------------------|
| Chief Executive Officer | Russell Anderson |
| Director of Operations | Matthew Cheminant |
| Director of Corporate Services | Trudy Braun |
| Manager of Executive Services | Michelle Will (minute taker) |
| Executive Services Officer | Rupak Halwai |
| Timber Creek COM | Jocelyn Moir |

GUESTS

| | |
|-------------------|---------------------------------|
| Sian Powell | Australian Electoral Commission |
| Christine Francis | Australian Electoral Commission |

APOLOGIES AND LEAVE OF ABSENCE

Nil

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

Deputy Mayor Shirley Garlett declared a conflict of interest for supplementary confidential item 'Local Authority Nominations'. The nature of the conflict is that one Timber Creek nominee is a close family member.

CONFIRMATION OF MINUTES

Minutes of the Ordinary Council Meeting held on 28 January 2022

024/2022RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Page 14/18.2 – add ‘ discussion included Purple House who deliver mobile dialysis’
Page 14/18.2 – update point to reflect general discussion about education
Update comment to ‘adjourned’ rather than ‘broke’ throughout minutes (p. 9, 10, 13.

Moved: Cr. Macleod
Seconded: Cr. Garlett
Resolution: Carried

Minutes of the Special Ordinary Council Meeting held on 11 February 2022

025/2022RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Cr. Macleod
Seconded: Cr. Williams
Resolution: Carried

Action Item: Senior Finance Accountant to action resolution 023/2022 – allocation of \$31,762.50 from reserve funds, for March/April budget review.

CALL FOR ITEMS OF GENERAL BUSINESS

MARCH MEETING DATES

COUNCILLOR WILLIAMS – POWERWATER GRANT OPPORTUNITY

DEPUTY MAYOR – TIMBER CREEK ROUND-UP

DEPUTY MAYOR – WALGA CONFERENCE

COUNCILLOR MCTAGGART – WOOLIANA ROAD

COUNCILLOR MACLEOD – KALKARINDJI DAGURAGU UPDATE

COUNCILLOR MACLEOD – DISASTER RELIEF FUND

MAYOR PEDWELL – NORTHERN TERRITORY RISK REDUCTION PROGRAM

MAYORAL REPORT

Meetings attended since the last OCM:

- Meeting with Green Rivers Aboriginal Corporation General Manager, Wayne Buckley. Councillor McTaggart was also in attendance.
- Meeting with Sun Cable. Councillor Williams was also in attendance.
- Meeting with Jake Quinlivan and Amanda Haigh from the Department of the Chief Minister and Cabinet.
- Meeting with CouncilBIZ.

Mayor Pedwell was on interview panel for:

- Grants Manager position
- Timber Creek Council Operations Assistant Manager position

Moved: Cllr McTaggart
Seconded: Cllr Macleod
Resolution: Carried

CEO REPORT

Cr Shirley Garlett left the meeting, the time being 09:38 AM

Cr Shirley Garlett returned to the meeting, the time being 09:40 AM

1) CEO Report

026/2022 **Motion:**

A. That this report is received and noted

Moved: Cr. McTaggart
Seconded: Cr. Macleod
Resolution: Carried

REPORTS TO COUNCIL

Director of Corporate Services provided an update to Council.

2) Monthly Finance Report-January 2022

027/2022 **Motion:**

A. That this report is received and noted

Moved: Cr. Garlett
Seconded: Cr. McTaggart
Resolution: Carried

Action Item: Local Authority funding to be included in Council Operations finance reports

PRESENTATION – AUSTRALIAN ELECTORAL COMMISSION (AEC)

Australian Electoral Commission delegates, Sian Powell and Christine Francis, joined the meeting via Microsoft Teams, the time being 10:00am.

Items discussed

- Upcoming elections
- Remote teams deployment
- Alternative models discussed, including polling via postal votes
- Exceptions will be considered for circumstances where preferred method is not achievable
- Preferred method 'on the ground delivery'
- AEC is promoting long term partnerships
- Mayor Pedwell – process requires interpreters at polling booths
- AEC recognises that improvements are vital
- AEC recognises that it may seem that these issues are only highlighted prior to elections

The meeting adjourned for morning tea, the time being 10:30am

The meeting resumed, the time being 10:54am

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|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4) | Policy changes to be noted |
| 028/2022 | Motion: A. That this report is received and noted Moved: Cr. McTaggart Seconded: Cr. Garlett Resolution: Carried |
| 5) | New Policies to be adopted |
| 029/2022 | Motion: A. That this report is received and noted B. Polices are adopted <ul style="list-style-type: none">• LGP016 Rate Concession• LGP022 Confidential Information Policy• LGP023 Extra Meeting Allowance Policy Moved: Cr. Macleod Seconded: Cr. Garlett Resolution: Carried |
| 6) | Festivals and Events |
| 030/2022 | Motion: A. That this report is received and noted B. That Council resolve that all festivals and events have a volunteer committee to organise made up of volunteers and staff. C. That all insurance documentation is sent through to the Director of Corporate Service. D. That all risk assessments and Covid 19 Safety Plans are sent through to the Director of Corporate Services and Director of Council Operations. Moved: Cr. McTaggart Seconded: Cr. Williams Resolution: Carried |
| 7) | Operations Report |
| 031/2022 | Motion: A. That this report is received and noted Moved: Cr. McTaggart Seconded: Cr. Macleod Resolution: Carried |
| 8) | Community Services - Aged Care Quarterly Report |
| 032/2022 | Motion: |

- A. That this report is received and noted
- B. That Victoria Daly Regional Council as an aged care provider, apply on behalf of our eligible aged care workers for the 'Aged Care Workforce Bonus', in recognition of the significant commitment they have made to the care of our aged care clients on community during the pandemic.

Moved: Cr. McTaggart
Seconded: Cr. Williams
Resolution: Carried

9) NDIS Program - Quarterly Report

033/2022 **Motion:**

- A. That this report is received and noted

Moved: Cr. McTaggart
Seconded: Cr. Garlett
Resolution: Carried

10) NDIS Audit

034/2022 **Motion:**

- A. That this report is received and noted

Moved: Cr. Garlett
Seconded: Cr. McTaggart
Resolution: Carried

Action Item: Aged Care & NDIS Audit to be conducted every six months by external provider

3) Fees and Charges review

035/2022 **Motion:**

- A. That this report is received and noted
- B. That Council approves the hire costs for push mowers and brush cutters and rates for Supervisor, Skilled, Semi-Skilled and Unskilled labour (below) be included in the 2021/2022 Fees and Charges contained within the Victoria Daly Regional Council Regional Plan:

| Labour | | Inc GST |
|-----------------------|------|----------------|
| ▪ Unskilled Labour | Hour | \$91.60 |
| ▪ Semi-Skilled Labour | Hour | \$140.30 |
| ▪ Skilled Labour | Hour | \$186.55 |
| ▪ Supervisor | Hour | \$234.60 |

Moved: Cr. Macleod
Seconded: Cr. Williams
Resolution: Carried

12) Amendments to LGP025 VDRC Delegation Manual 2021-2025

036/2022 **Motion:**

- A. That this report is received and noted
- B. That the amended LGP025 VDRC Delegation Manual 2021-2025 be adopted, with the following additional amendment:
 - p.9) 'approve requests for filling positions within approved structure **(within budget)**'
 - Mayor to be added to delegation schedule (p.27) in the Regional Managers bracket (\$10,000)

Moved: Cr. Garlett
Seconded: Cr. McTaggart
Resolution: Carried

19) Action Items Report

037/2022 **Motion:**

- A. That this report is received and noted

Moved: Cr. McTaggart
Seconded: Cr. Macleod
Resolution: Carried

Add Amanbidji to AI 374/2020

18) Correspondence Report

038/2022 **Motion:**

- A. That Council accept the correspondence

Moved: Cr. Garlett
Seconded: Cr. McTaggart
Resolution: Carried

The meeting adjourned for lunch, the time being 12:04pm

The meeting resumed, the time being 01:10pm

Timber Creek Council Operations Manager joined the meeting, the time being 01:12pm to discuss item 11.

11) Upgrade to Stage in Timber Creek

039/2022 **Motion:**

- A. That this report is received and noted
- B. That Council approve utilising Timber Creek Local Authority funding for the Timber Creek Stage Upgrade.

Moved: Cr. Garlett
Seconded: Cr. Macleod
Resolution: Carried

GENERAL BUSINESS

040/2022GB-20220222-1 MARCH MEETING DATES

That Council amend the March meeting dates as follows:

28/3/21 (Monday) Travel day (all program managers and COMS to attend workshop)

29/3/21 (Tuesday) Workshop – Risk Matrix (James from JLT)

30/3/21 (Wednesday) ARM + Briefing day

31/3/21 (Thursday) OCM

Moved: Cr. Garlett

Seconded: Cr. Macleod

Resolution: Carried

Action Item – Governance Manager to print A3 copies of risk matrix

GB-20220222-2 GRANT OPPORTUNITY - Councillor Yvette Williams

Discussions will take place with Contracts Manager and Pine Creek Council Operations Manager.

GB-20220222-3 TIMBER CREEK ROUND-UP - Councillor Shirley Garlett

11-02-2022 – Deputy Mayor met with Chairperson of NWA, and Deputy CEO of NWA.

Discussions took place regarding wheelie bins, street lights and airstrip (airstrip will be dealt with following the wet season).

Regular meetings will be arranged for ongoing follow up.

Deputy Mayor suggested Local Authority induction packs for Local Authorities.

GB-20220222-4 WALGA CONFERENCE - Councillor Shirley Garlett

Deputy Mayor addressed Council regarding the WALGA conference.

After recognising the need for young women in the Timber Creek region, Deputy Mayor would like to develop a strategy to assist in this space.

Deputy Mayor is seeking support from Council to attend the WALGA workshop.

041/2022 That Council approves Deputy Mayor Shirley Garlett attend the WALGA Conference at Airlie Beach from 1-3 March 2022

Moved: Cr. McTaggart

Seconded: Cr. Pedwell

Resolution: Carried

GB-20220222-5 WOOLIANA ROAD - Councillor Andrew McTaggart

Action Item: Council request a follow up on discussion with Dheran Young at previous Council meeting regarding Lot 2 Wooliana Road. Follow up with a letter to either Dheran Young, or Minister Paech (copy other).

GB-20220222-6 KALKARINDJI - DAGURAGU UPDATE - Councillor Georgina Macleod

Councillor Macleod provided an update to Council regarding Covid-19 within the community.

Councillor acknowledged a donation of 33 mattresses.

GB-20220222-7 DISASTER RELIEF FUND - *Councillor Georgina Macleod*

Councillor requested clarification on the disaster relief funding arrangements.

Action Item: A paper to be circulated out of session to Council regarding the Disaster Relief Funding

GB-20220222-8 LGANT MOTION REGARDING POSTAL SERVICES - *Councillor Georgina Macleod*

042/2022 Motion: That LGANT seek an improvement in the viability of Regional Councils delivering postal services to regional and remote communities.

Moved: Cr. Macleod

Seconded: Cr. Garlett

Resolution: Carried

GB-20220222-9 NORTHERN TERRITORY RISK REDUCTION PROGRAM - *Councillor Brian Pedwell*

CEO Anderson provided a verbal update to Council. The program requires a contribution from Council. General Business item was noted.

The meeting adjourned for afternoon tea, the time being 02:03pm

The meeting resumed, the time being 02:24pm

CLOSE OF ORDINARY COUNCIL MEETING – MOVE TO CONFIDENTIAL

RECOMMENDATION:

Members of the press and public to be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2019 as the items listed come within the following provisions:-

Moved: Cr. McTaggart

Seconded: Cr Macleod

Resolution: Carried

- 12 Progress Report on Grant Applications** - *The report will be dealt with under Section 99 of the Local Government Act 2019 (NT) where meetings of Council are to be closed where confidential business is being considered. Pursuant to regulation 51(1) (civ) of the Local Government (General) Regulations 2021, this report contains information that would, if publicly disclosed, subject to subregulation (3) – prejudice the interests of the council or some other person;*
- 13 Funding for construction of permanent VDRC regional office** - *The report will be dealt with under Section 99 of the Local Government Act 2019 (NT) where meetings of Council are to be closed where confidential business is being considered. Pursuant to regulation 51(1) (civ) of the Local Government (General) Regulations 2021, this report*

contains information that would, if publicly disclosed, subject to subregulation (3) – prejudice the interests of the council or some other person;.

- 20 Local Government Priority Infrastructure grant, Yarralin staff housing project, interim acquittal and endorsement of variation request** - *The report will be dealt with under Section 99 of the Local Government Act 2019 (NT) where meetings of Council are to be closed where confidential business is being considered. Pursuant to regulation 51(1) (civ) of the Local Government (General) Regulations 2021, this report contains information that would, if publicly disclosed, subject to subregulation (3) – prejudice the interests of the council or some other person;.*
- 21 Local Authority Nominations** - *The report will be dealt with under Section 99 of the Local Government Act 2019 (NT) where meetings of Council are to be closed where confidential business is being considered. Pursuant to regulation 51(1) (civ) of the Local Government (General) Regulations 2021, this report contains information that would, if publicly disclosed, subject to subregulation (3) – prejudice the interests of the council or some other person;.*

Deputy Mayor left the meeting due to a conflict of interest, the time being 03:35pm. The conflict being that one nominee is a close family member.

Deputy Mayor returned to the meeting, the time being 03:42pm

- 14 Draft Burial & Cremation Bill** - *The report will be dealt with under Section 99 of the Local Government Act 2019 (NT) where meetings of Council are to be closed where confidential business is being considered. Pursuant to regulation 51(1) (cii) (cii) of the Local Government (General) Regulations 2021, this report contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information that would, if publicly disclosed, prejudice the maintenance or administration of the law; or.*

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|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14) | Draft Burial & Cremation Bill |
| | Motion: |
| | A. That this report is received and noted |
| | COUNCILLOR MACLEOD PUT FORWARD MOTION B |
| 043/2022 | <p>B. The draft Burial and Cremation Bill (2022) is unworkable and unattainable for Regional Councils and corporations without ongoing grant funding. With fees for burial services set at the amount to cover burial alone, leaves no margin for upkeep of infrastructure, record keeping and maintenance. Since 2008, Council has never charged for the digging of graves throughout the entire VDRC footprint.</p> <p>Council implores that ongoing funding is provided by the Northern Territory Government to support the delivery of services as set out by the Draft Burial and Cremation Bill.</p> <p>Councils are currently the only service providers on the ground that communities rely on</p> <p>Moved: Cr. Macleod Seconded: Cr. Garlett Resolution: Carried</p> |
| 044/2022 | <p>That resolution [053/2022] be moved to open minutes</p> <p>Moved: Cr. Macleod Seconded: Cr. Garlett Resolution: Carried</p> |

- 15 ICT Implementation Project Update** - *The report will be dealt with under Section 99 of the Local Government Act 2019 (NT) where meetings of Council are to be closed where confidential business is being considered. Pursuant to regulation 51(1) (ci) (ci) of the Local Government (General) Regulations 2021, this report contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person; AND information that would, if publicly disclosed, cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or.*
- 16 CEO Recruitment Proposal** - *The report will be dealt with under Section 99 of the Local Government Act 2019 (NT) where meetings of Council are to be closed where confidential business is being considered. Pursuant to regulation 51(1) (a) (a) of the Local Government (General) Regulations 2021, this report contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

CEO Anderson left the meeting while Council addressed item 16, the time being 05:06pm

The Ordinary meeting of Council was closed by the Mayor at 05:20pm

NEXT MEETING

The next Ordinary General Meeting of Victoria Daly Regional Council will be held 31 March 2022.

This page and the preceding 11 pages are the minutes of the Meeting of Ordinary Council held on Tuesday, 22 February 2022.

Mayor Brian Pedwell